

Pharmacy Technician - Veterinary Hospital Tufts University

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Downloaded On: Aug. 26, 2025 11:39am

Posted May 6, 2025, set to expire Dec. 31, 2025

Job Title	Pharmacy Technician - Veterinary Hospital
Department	Cummings School of Veterinary Medicine
Institution	Tufts University Medford, Massachusetts
Date Posted	May 6, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Professional Staff
Academic Field(s)	Pharmacology Veterinary Medicine - General
Job Website	https://jobs.tufts.edu/jobs/21425?lang=en-us&iis=Job+Board&iisn=AcademicKeys
Apply By Email	
Job Description	

Overview

Consider joining the outstanding pharmacy team at Cummings School of Veterinary Medicine in a role that will allow you to make a positive impact on the lives of animals and the humans they live with.

Our outstanding benefits include Medical/ Dental/ Vision, Retirement Options, Generous Paid Vacation and Holidays, Flexible Work Schedules, Tuition Reimbursement and Pet Care Benefits. We are willing to train the right candidate without veterinary specific experience.

Our pharmacy technicians are vital to our pharmacy operations as they work under the supervision of a pharmacist with the preparation and dispensing of medications and supplies. We are a team making a difference!

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We are currently looking for a Pharmacy Technician to support all aspects of the pharmacy operations fulfilling a shift of: Wednesday through Friday 8am-6pm, Saturday 8am-2pm. We are open to speaking about other schedule availability.

What You'll Do

Pharmacy Technician responsibilities include:

- Dispense medications and supplies for hospital patients
- Filling medication orders for inpatients, outpatients, and refill requests
- Restocking inventory in the pharmacy and dispensing cabinets
- Ensure proper dispensing, labeling, record keeping with accuracy
- Provide product information to staff and clients with accuracy
- Accurately bill clients for medications and supplies
- Comply with all federal and state drug laws development of in-advance work schedules for entire team including holidays and vacations
- Maintain adequate drug and supply inventory
 - Restock pharmacy shelves when order arrives
 - Take note of stock levels for reorder needs
 - Restock remote medicine and supply cabinets when necessary
 - Fill stock orders for hospital departments as necessary
 - Learn to Compound/reformulate medication:
 - Specially prepare products for various species as needed
 - Ascertain appropriateness of compounded formulation (i.e. stability, storage, expiration)
 - Adhere to all compounding regulations
 - Maintain pharmacy in a neat and professional manner
 - Keep workspace clear and clean
 - Maintain organized pharmacy records
 - Partner with hospital service areas and team to understand root causes of repeat errors.
- Communicating with doctors, students and clients regarding medication orders or questions.
- Participate in identifying compliance issues and work with team and pharmacy leadership to resolve.
- Assist with tasks as assigned by Pharmacist Supervisor.
- Provides guidance and instructions to others as needed under the direction of the pharmacist staff and pharmacy supervisor.

Please include a cover letter with your application.

What We're Looking For

Basic Requirements:

- High School Diploma or the equivalent
- Minimum of two years' experience as a pharmacy technician in retail, hospital, or clinic environment

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- Ability to multi-task in a busy hospital with frequent interruptions
- Ability to work in a team structure
- Ability to lift to 30 lbs. with or without accommodation
- Strong customer service skills
- Current Massachusetts Pharmacy Technician License

Pay Range

Minimum \$20.10, Midpoint \$23.90, Maximum \$27.70

Salary is based on related experience, expertise, and internal equity; generally, new hires can expect pay between the minimum and midpoint of the range.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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